

Upcoming HDFC Application Workbook Overview

The Housing Development and Finance Committee (HDFC) **Application Workbook** represents a significant step forward in California's efforts to streamline and modernize the affordable housing finance application process.

Highlights:

- HDFC Application Workbook builds on the Attachment 40 for CDLAC-CTCAC Joint Application workbook which is familiar to applicants
- Consolidates all HDFC administered funding into a single workbook.

Developed alongside the draft HDFC Regulations and One Door Single Application Portal, the Application Workbook serves as the single, consolidated application for HDFC administered programs and 50% of the Qualified Residential Rental Project Private Activity Bonds administered by CDLAC. This unified, Excel-based tool replaces individual, program-specific applications with a clear, consistent, and efficient statewide approach.

Building on the CDLAC-CTCAC 4% Joint Application Workbook, the HDFC Application Workbook integrates applicant and program requirements while incorporating statutory criteria. It distinguishes between universal submission requirements and program-specific components, including 4% requirements, intending clarity while also reflecting each program's legal requirements. Applicants may identify alternative funding programs at the time of the application submission, allowing HDFC to award projects with multiple funding options for projects that meet feasibility across multiple capital stacks. This enables HDFC to adjust award funding sources without requiring applicants to resubmit in future funding rounds, reducing applicant administrative burden and improving efficiency.

The HDFC Application Workbook is being developed in close coordination with key State partners, including the State Treasurer's Office, the Department of Housing and Community Development, and the California Housing Finance Agency, ensuring alignment across financing programs, minimizing duplicative requirements, and strengthening regulatory and compliance consistency. Fully integrated with the draft HDFC Regulations and the One Door Application Portal, it provides applicants with a predictable, streamlined submission process.

The final HDFC Application Workbook will be published alongside the final HDFC Regulations.

As of 10/26/2026

(1) Alternate Funding Request and Certification - Workbook Application Section:

§ 32030 - Alternate Funding Request and Certification: Read the instructions below carefully and complete this section only if all provisions specified in the referenced HDFC regulation Section are applicable to your project.

Applicants may identify alternative HDFC funding programs and amounts for which the Project may be eligible, based on Project feasibility and alignment with HDFC program requirements. If the funding source for the Sponsor's initial HDFC funding program request is depleted, HDFC may allocate the Sponsor's alternative funding to award the Project at the same funding amount requested in the application pursuant to Article 4.

For alternative funding, applicants must demonstrate how the Project satisfies the eligibility criteria of the program(s), including all requirements of regulation Chapter 3, Program-Specific Supplements. Use the box below to describe in detail how your Project meets these criteria:

Applicant/Sponsor certifies that the project meets all applicable statutory, regulatory, and program-specific eligibility requirements. The Applicant retains full responsibility for ensuring the accuracy and completeness of all certifications and supporting information required under other funding programs, even though these materials are not required to be submitted at the time of application. All information may be subject to HDFC review. If inaccuracies or omissions are identified, HDFC may request clarification to ensure compliance with all program requirements. Please refer to § 32030 of the HDFC Regulations.

(select if applicable)

Make selection(s) below for Alternate Funding Request, if applicable:

Alternate HDFC Funding Program:

Multifamily Housing Program (MHP)
 Joe Serna, Jr. Farmworker Housing Grant Program (FwHG)
 Infill Infrastructure Grant Program (IIG) 2007
 IIG Program 2019
 Transit-Oriented Development Housing Program (TOD)
 Veterans Housing and Homelessness Prevention Program (VHHP)
 Affordable Housing Sustainable Communities (AHSC) - Housing Allocation
 Mixed-Income Program (MIP)

Alternate HCD funding program:

Permanent Local Housing Allocation Competitive (PLHA-C) - Competitive
 Home Investment Partnership Program (California HOME Program)
 National Housing Trust Fund (NHTF)

For each Alternate Funding Request, rank in priority order (with "1" being the highest priority) each alternate source you would accept:

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Alternate Funding Request and Certification section description:

- This section of the HDFC Application Workbook aligns with the §32030 of the draft HDFC Regulations by allowing applicants to indicate alternative HDFC funding programs they are willing to accept, with 3 specifics components:
 - A narrative text box entry for applicants to describe in detail how the proposed project meets the eligibility criteria of any alternative funding program requests.
 - A self-certification (Yes/No) confirming that the project meets all applicable statutory, regulatory, and program-specific eligibility requirements under any alternative funding program requests.
 - Checkboxes used to indicate the alternative funding program(s) the applicant is willing to accept, along with a priority ranking of those alternatives.

As of 10/26/2026

(2) HDFC Set-Aside - Workbook Application Section:

H. HDFC Set-Asides - § 32042(c)

A project may only compete in one Set-Aside. **SELECT ONE:**

Rehabilitation/Preservation (shall not compete in Geographic Region)

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Rural Pool (new construction projects only)

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Supportive Housing (new construction projects only)

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Emerging Developer (new construction projects only)

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Other

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HDFC Set-Aside section description:

- This section of the HDFC Application Workbook aligns with §32042(c) of the draft HDFC Regulations by directing applicants to select the HDFC Set-Aside under which their project will compete for funding.
- This section uses a checkbox format in which the applicant selects one Set-Aside.
- The format of this section generally mirrors the CDLAC Pools and Set-Asides section in Attachment 40, the starting template for the HDFC Application Workbook. As in Attachment 40, a warning message appears if the applicant selects more than one Set-Aside.